



County of San Diego, Planning & Development Services
REQUEST FOR APPEAL HEARING - APPEAL OF NOTICE
OF INTENT TO RECORD A NOTICE OF VIOLATION
CODE ENFORCEMENT DIVISION

Name (appellant): _____ CASE #: _____

Mailing Address: _____

Telephone Number: _____ Assessor Parcel No. _____

Address of Violation: _____

ALL APPEALS MUST BE RECEIVED OR POSTMARKED WITHIN FOURTEEN (14) DAYS FROM THE ISSUANCE DATE OF THE NOTICE OF INTENT TO RECORD A NOTICE OF VIOLATION.

ONLY THE FOLLOWING ISSUES ARE SUBJECT TO APPEAL:

- 1) Whether the violation exists and is a violation of the County Code or applicable State codes
- 2) Whether the Director afforded the responsible person with due process by adhering to the notification procedures set forth in SDCERO Section 18.303.

You may be held responsible for all administrative costs including reasonable attorney's fees.

REASON(S) FOR APPEAL: _____

YOU MUST SUPPLY 2 SETS OF DOCUMENTS TO SUPPORT YOUR CLAIM, SUCH AS PHOTOS, DIAGRAMS, COPIES OF PERMITS, AND TESTIMONY OF WITNESSES.

You are entitled to have legal representation at the Appeal Hearing.

☐ My attorney will not be present.

☐ My attorney will be present. Attorney name: _____ Phone: _____

Number of witnesses to appear at the hearing on your behalf: _____

I declare under penalty of perjury that the foregoing statement and information provided by me is correct.

Signature (Appellant): _____ Date: _____

Appellant will be notified of time, date and location of the hearing by first class mail. Drop off or mail completed appeal form and supporting documentation to:

**Planning & Development Services
5510 Overland Avenue, Suite 310
San Diego, CA 92123
ATTN: Code Enforcement**

For County Use Only

Date Appeal Received: _____ Received By: _____

Received Via: Mail Personal Delivery Other _____